



Call for Audit Committee Public Members

The Holy Spirit Roman Catholic Separate School Division is requesting applications from members of the public to fill two (2) positions on the school division's Audit Committee.

Under the new *Education Act*, the school division's Audit Committee is to be comprised of three (3) trustees and two (2) members of the public.

The Committee will be responsible for:

- recommending external auditors to the Board;
- reviewing the annual financial statements and reporting to the Board; and
- ensuring appropriate internal controls exist and are maintained.

Qualifications for the public members:

- Ideally have financial experience and/or a professional accounting designation;
- Independent to the school division; and
- No financial or personal interests with the school division's audit firm, KPMG.

Public members will be compensated for their time on the Audit Committee, as per [Board Policy 18, Appendix A: Trustee Compensation, Allowances and Reimbursement Rates](#). If you are interested in serving on the Audit Committee, please submit a letter of interest that includes a brief summary of your work experience and qualifications to:

Lisa Palmarin, Secretary-Treasurer

The Holy Spirit Roman Catholic Separate School Division
620 12B Street North, Lethbridge AB T1H 2L7

Email: secretarytreasurer@holyspirit.ab.ca

Fax: 403-327-9595

Deadline for applications is on or before April 30, 2021

For further information, please contact Lisa Palmarin, Secretary-Treasurer, by phone (403-327-9555) or email (secretarytreasurer@holyspirit.ab.ca).